

San Fulgencio Committee Meeting - 26-05-2023

Attendees:

Richard Dunstan-Meadows – Chair (RDM), Terry Baxter (TB), Andrew Briant (AB), Roger Harrison (RH), Jim Crossley (JC), David Foster (DF), Sue Foster (SF), Gill Gray (GG), Annette Lowe (AL), Geoff Lowe (GL), Bruce Petter (BP).

Apologies / Absent:

Peter Jackson (PJ), Ginny Smith (GS), Peter Smith (PS)

<u>Item</u>	<u>Notes</u>	<u>Action</u>	<u>Date</u>
1	RDM opened the meeting with Prayer		
2	<u>Minutes of the last meeting</u> Were accepted without change. Proposed JC, 2nd BP. Passed unanimously.		
3	<u>Matters arising from the minutes</u> (i) <u>Lent Course</u> : Took place and was well received. (ii) <u>Prayer Ministry</u> : Has been reintroduced successfully at the end of every Service in church. (iii) <u>Serving at Communion</u> : Those wishing to do this have met and the training has taken place.		
4	<u>Ministry Team Meeting</u> Took place on 15th May on Zoom. Matters discussed were: (i) <u>Bible Study</u> : RDM has "discovered" a Bible Study handbook and has permission to send out to 30 people and has already done so to the Ministry Team. (ii) <u>Website</u> : RDM has asked members to send in their photographs to be uploaded. DF suggested that photographs could be taken immediately before or after services so that members would be vested in the photos. TB suggested that short video clips would be more in the modern style. RDM suggested that a Welcome Pack to give to new worshippers would be a good idea. (iii) <u>Training needs (for the MT)</u> : It was suggested that this was needed for Copyright and reporting methodology. TB suggested a 15 minute refresher session was needed.	RDM	
5	<u>Chapel PA system</u> *see note at the end of the minutes. DF raised the problem of the sound quality on the Chapel PA system that had been making crackling noises throughout services recently. He thought this was a problem with the amplifier and suggested that the options were repairing or replacing the amplifier. These options were		

	discussed. DF said he would investigate the cost of the options and advise the committee.	DF	
6	<p><u>Progress of Ordinand Course</u></p> <p>AB reported that his studies were going well. He is now in the 3rd module, the first having started in January. He is impressed with the materials available online although sometimes has difficulty accessing everything so has purchased several 2nd-hand textbooks.</p> <p>On the financial side he has been in contact with the St. Augustine charitable foundation to get the £2,500 donation they agreed to make. He has ordered the recommended vestments which have a 14 week lead time. He continues to have regular meetings with RDM.</p> <p>SF asked about the contribution from Bishop Carlos. RDM advised this would be covered later in the meeting.</p> <p>DF suggested that information on AB's course and progress should be posted on the website.</p> <p>RDM replied that the financial details were on the website but that it would be a good idea to put on more information regarding the course and an individual section on the Ministry Team page would be a good idea.</p> <p>RDM said he was highly impressed with AB's progress, study and dedication to the Ordinand process.</p>		
7	<p><u>Ordinand financial situation.</u></p> <p>RDM reported that the fund currently stood at 3,007€ but that the contribution of 2500€ due from the diocese had still not been received. RDM had received a text message from Bishop Carlos saying that he was 'hopeful' that 1,250€ would be paid 'within the next few days'. Due to 'strict rules of the treasurer', even though the money had been committed, he would only allow 50% to be paid at the end of the first 6 months of the year and 50% at the end.</p> <p>BP asked how this aligned with the payment requirements of Cambridge institution for the course and whether we may need to fund any gap due to the delayed receipt of diocese' contribution.</p> <p>RDM advised that £2500 has been given by a foundation (see section 6 above) which has been already lodged with the college and would cover the first 6 months of fees but that the potential problem raised by BP was an important one and we need to cognisant of the future financial situation so that we can respond accordingly. The situation regarding the schedule of payments from the diocese is new and a surprise to us and one that he needs to discuss and negotiate with Bishop Carlos.</p> <p>JC asked RDM to confirm the payments agreed by the diocese. RDM advised that it had been agreed that they would pay 2,500€ for each</p>		

	<p>year of the 3 year course in 2 payments of 1,250€. AB further explained that the donation of £2500 from the St. Augustine foundation was a 'one off' payment.</p> <p>RDM advised that, as AB progressed through the course, other grants may be available.</p>		
8	<p><u>Treasurer's Report</u></p> <p>JC had sent out the latest statement to committee members and asked if there were any questions resulting from them. He explained that 416€ was currently due to go to the diocese. This was likely to be about 500€ by the time it was due at the end of June as our 'Share' being 10% of the collections. BP asked JC to confirm his assessment that the receipts and costs all appeared to be as expected in the Budget. JC agreed.</p>		
9	<p><u>AoB</u></p> <p>AL raised the question of 'Welcoming' at the door at the beginning of services. This had stopped at the beginning of the Covid epidemic and has never been reinstated. RDM thought that how we manage 'the welcome' was important; where it is done, who does it and how. What do we give those who have not attended our church before and how do we prepare the Church for Worship? He would discuss the matter with the Church Wardens.</p> <p>TB added that it was vitally important that people feel welcomed to our Church.</p>		
10	The meeting closed with The Grace		
	<p><u>*Update on Church PA system - 25th June:</u> It was discovered that the crackling on the PA was due to a poor microphone connection caused by the curtain on the entrance to the back room and close to the amplifier pulling on the cable. Refitting the connector has cured the problem.</p>		